

Audit/Inspection Checklist

Code Title	Working On Over Or Adjacent to Roads	Code No.	OSHJ-GL-18	Rev. No.	1.0
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Sr.	Checklist Item	Clause in the Code	Acceptable means of compliance
1.	Is there a proper planning for the work near the road including the traffic management?	5.1, 5.5: Planning, Stages of a Traffic Management Plan	<ul style="list-style-type: none"> – Check if the entity has a plan for its activity. – Check RA, ERP. – Check for signs, communication channels used to advice and instruct road-users, residents and businesses. – Check if the entity developed a TMP depending on (Work Duration, Inspection and Maintenance, Mobile Work, Setting out & Removal, and emergency operations).
2.	Are the risks related to working on, over or adjacent to roads identified and assessed?	5.2: Risk Assessments	<ul style="list-style-type: none"> – Copy of RA.
3.	Is there a plan for traffic management and its regularly reviewed?	5.3: Traffic Management Plan	<ul style="list-style-type: none"> – Check if the entity has TMP included Responsibilities, Procedures, and Implementations .

			<ul style="list-style-type: none"> – Copy of TMP review record.
4.	Is the working on, over or adjacent the road is planned and approved & comply relevant authorities' norms?	5.6, 5.9 : Working on Roads Safely, Working Over Roads	<ul style="list-style-type: none"> – Check the work plan. – Check SSOW with adequate control measures. – Check the approval documents from relevant authorities.
5.	Is there proper arrangements for work, movement equipment and traffic?	5.7: Working Space	<ul style="list-style-type: none"> – Visually verify the arrangements, signage, signaler, traffic management, etc.
6.	Are the location of services established and permission sought from the relevant utility service providers?	5.8: Overhead and Underground Services)	<ul style="list-style-type: none"> – Check for the markings of the services. – Check permissions from the service provider.
7.	Are employees trained on the concerned work activities and training record available?	6:Training	<ul style="list-style-type: none"> – Check if the entity has a OSH training records for their employee's.
8.	Is there emergency response plan available including the scenarios for Working On,Over or Adjacent to roads ?	7:Emergency Preparedness and Response	<ul style="list-style-type: none"> – Check the entity has an emergency plan.